

2023 Summer Registration Instructions- Electronic Submission

- 1) You will need to **download** the following to your **COMPUTER**
(Forms cannot be filled out on cellphones.)
 - Summer registration form for 1-2 children
 - Summer registration form for add'l children (if needed)
 - Consent form
 - Payment agreement
 - Plan of Care Form(s) (in needed)
- 2) Complete these documents on your computer and save.
- 3) Email the forms to: michele@learnresourcecenter.org.
- 4) To **complete the registration process**, you will need to
 - Turn in or electronically submit all registration forms
 - Pay the registration fee
- 5) Payments will be accepted at our office or online by using our "Donate" button on our website at: [learnresourcecenter.org](https://www.learnresourcecenter.org)
- 6) You will receive an email confirming enrollment once registration is completed.

2023 Summer Registration Instructions-Hard Copy Submission

- 1) Print off the above listed forms from our website or you may obtain hard copies from our office.
- 2) Complete all forms and submit them to our office along with the registration fee.
- 3) You will receive an email confirming enrollment once registration is completed.